

**MINUTES**  
**LONG-RANGE PLANNING COMMITTEE**  
**UNIVERSITY OF SOUTHERN INDIANA**  
**BOARD OF TRUSTEES**

**January 9, 2003**

The Long-Range Planning Committee of the University of Southern Indiana Board of Trustees met on Thursday, January 9, 2003, at the Adam's Mark Hotel in Indianapolis, Indiana. In attendance were Chair Bruce H. Baker and Trustees Louise S. Bruce, J. David Huber, Walter J. Jermakowicz III, and Harolyn G. Torain. Also in attendance were Provost and Vice President Robert L. Reid; Vice President for Advancement Sherrienne M. Standley; Assistant Vice President for Academic Affairs Charles F. Harrington III; and Student Government Association President Britney Gentry.

Chair Bruce Baker called the meeting to order at 9:00 a.m.

**1. REPORT ON FACULTY AND STUDENT SURVEYS**

Mr. Baker introduced Dr. Harrington, who reported the results of two recent surveys. The first was the UCLA national survey of faculty, now in its fifth year iteration (the survey is administered every three years) and one which provides the best set of comparative data on faculty in the United States. The survey revealed positive attitudes on the part of USI faculty. The second survey, the Cooperative Institutional Research Program (CIRP) survey of entering students, was conducted among first-time, full-time freshmen. Again, the results were overall very positive. Copies of Dr. Harrington's presentation slides are appended to these minutes.

**2. NEW PROGRAM DEVELOPMENT PLAN**

Vice President Reid called to the attention of the committee members a copy of the Academic Program Development Plan included in their packets.

There being no further business, the meeting adjourned at 9:55 a.m.

**BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS**

**1. Additional Appropriation of Income**

From:	Unappropriated Current Operating Funds		
To:	1-10100	General Instruction Supplies and Expense	1,336
To:	1-10310	Biology Capital Outlay	24,174
To:	1-14001	Admissions Supplies and Expense	2,200
To:	1-16240	Special Events Supplies and Expense	1,364
From:	Unappropriated Designated Funds		
To:	2-23100	Faculty Development Travel Supplies and Expense	6,939
To:	2-23305	Center for Business and Economic Research Personal Services	5,400
To:	2-26000	Center for Teaching and Learning Excellence Supplies and Expenses	30,000
From:	Unappropriated Auxiliary Funds		
To:	3-30200	University Center Supplies and Expense	1,481
From:	Unappropriated Restricted Funds		
To:	4-45083	Indiana Council for Economic Education - Economic Education Grant Supplies and Expense	14,000
To:	4-45087	Evansville Center for Medical Education - Life Cycle Fund Supplies and Expense	2,242
To:	4-45090	Evansville Center for Medical Education Personal Services Supplies and Expense	332,358 99,299
To:	4-46151	U.S. Department of Education - Child Care Grant Personal Services Supplies and Expense	22,000 5,540
To:	4-46431	U.S. Department of Health and Human Services - Vanderburgh County Correctional Facilities Nursing Grant Personal Expenses Supplies and Expense	163,980 37,580
To:	4-46450	Indiana State Department of Health - Smokefree Indiana Personal Services Supplies and Expense	6,592 10,908

**2. Transfer of Funds**

From:	3-33900	Residence Life Services	
To:	3-31035	Summer Refurbishing 2002	61,512

**Report to University of Southern Indiana Board of Trustees  
 January 9, 2003**

**Change Orders Issued by the Vice President for Business Affairs**

On September 6, 2001, the Board of Trustees adopted a procedure related to changes in construction contracts which included the following: "Change orders up to \$25,000 may be issued by the Vice President for Business Affairs and reported to the Board of Trustees at its next meeting." Consistent with that policy, the following change orders have been issued.

**PROJECT:** Science and Education Center

<u>Description</u>	<u>Contractor</u>	<u>Amount</u>
<b><u>The following change orders are to finish three classrooms originally bid as Alternates 2b, 2i, &amp; 2k</u></b>		
<b><u>CO 2, Contract 01</u></b>	Industrial Contractors, Inc.	\$ 9,618
<b><u>CO 4, Contract 05</u></b>	Architectural Sales, Inc.	100
<b><u>CO 4, Contract 06</u></b>	Kite, Inc.	23,000
<b><u>CO 2, Contract 08</u></b>	The Floor Covering Emporium	6,658
<b><u>CO 2, Contract 09</u></b>	Simms Painting Co. Inc.	1,820
<b><u>CO 2, Contract 10</u></b>	Harry J. Kloeppe & Associates, Inc.	1,525
<b><u>CO 2, Contract 13</u></b>	Goedde Plumbing and Heating, Inc.	5,700
<b><u>CO 2, Contract 14</u></b>	Johnson Controls, Inc.	8,931
<b><u>CO 2, Contract 15</u></b>	Midwest Roofing and Sheet Metal Co., Inc.	1,250
<b><u>CO 2, Contract 16</u></b>	Tri State Sheet Metal, Inc.	7,747
<b><u>CO 2, Contract 17</u></b>	Tri State Fire Protection, Inc.	2,712
<b><u>CO 2, Contract 19</u></b>	Mel-Kay Electric Co., Inc.	8,700

<u>Description</u>	<u>Contractor</u>	<u>Amount</u>
<b><u>The following change orders are to make changes to the lecture hall and tiered classrooms</u></b>		
<b><u>CO 3, Contract 01</u></b>	Industrial Contractors, Inc.	\$ 344
<b><u>CO 2, Contract 03</u></b>	Stone City Ironworks, Inc.	9,306
<b><u>CO 3, Contract 06</u></b>	Kite, Inc.	6,814
<b><u>CO 3, Contract 09</u></b>	Simms Painting, Inc.	1,032
<b><u>Other Change Orders</u></b>		
<b><u>CO 2, Contract 06</u></b> Add spandrel glass panels at stairs	Kite, Inc.	\$ 7,630
<b><u>CO 2, Contract 12</u></b> Drill jack hole in existing elevator and install casing	ThyssenKrupp, Inc.	18,120
<b><u>CO 3, Contract 13</u></b> Install additional isolation ball valves on hot water piping	Goedde Plumbing and Heating, Inc.	21,804

**UNIVERSITY OF SOUTHERN INDIANA  
 Science and Education Center  
 Summary of Change Orders**

**January 9, 2003**

<b>CHANGE ORDER NUMBER</b>	<b>DESCRIPTION</b>	<b>CONTRACTOR</b>	<b>PROPOSAL AMOUNT</b>
2, Contract 18	Install electrical systems for the finishing of the three classrooms originally bid as Alternates 2b, 2j, & 2k	Premier Electric Co., Inc.	\$33,695.00
5, Contract 05	Provide and install equipment, wiring, devices, and software for the addition of the Best Card Access System.	Architectural Sales, Inc.	\$50,825.00
	<b>TOTAL AMOUNT OF CHANGE:</b>		<b>\$84,520.00</b>